



Equipment Rental Rates

The Gay Community Center of Richmond is well-equipped to make your meeting, conference or event a success. Equipment listed below is available by reservation on a first-come basis. All rates are per-event. Any required deposits must be paid at the time the final facility rental payment is made. Deposits will be returned, less any charges for damage, within five business days of the event. Equipment rentals include set-up and necessary training in use. Please note the special provisions below for events requiring the full Event Hall audio system. Deposits may be reduced or waived by approval of the GCCR President.

Equipment Available

Item	Rate	Deposit	Notes
Television	\$35	-	32" to 50", some wall mounted. Inputs vary.
DVD Player	\$10	-	
LCD Projector	\$25	-	
Projector Screen	\$10	-	72" diagonal, portable.
Laptop Computer	\$25	\$100	Windows 7 Professional. DVD drive. Wireless networking. Deposit returned on return of equipment and clean virus scan.
Event Hall Audio			
Mics - installed	N/C	-	For up to 2 mics at east and west locations.
Mics - moved	\$40	-	Price for each mic relocated to other locations. 2 mic max for corded mics.
Cordless Mics	\$10	\$25	Coverage is best in the northeast quadrant of the Hall.
Portable Audio	\$20	\$25	Includes powered speakers, mixer and one corded mic.
Full audio	\$25	\$100	5-disk CD changer, mixer with two permitted channels allowing 2-track connections. Users must comply with the Event Hall audio training and use policy. Deposit returned on check of equipment following event.
Event Hall Fixtures			
Table - Rectangle	N/C	-	Mixed sizes. Included in Event Hall rentals.
Table - Round	\$10	-	Price each. 60" round banquet tables.
Chairs	N/C	-	Included in Event Hall rentals.
Staging	\$15	-	Price is per section. Sections can be combined for different configurations.
Pipe & Drape	\$10	-	Price is per section. Each section is 8 feet long.